

## PRINT-READY FILE CHECKLIST

### Interior file

- File is a high quality PDF with all fonts and images embedded.
- The PDF is exported as single pages, not spreads.
- File includes at least 3/8" margin on all 4 sides unless the images bleed.
- If there are images that extend to the edge of the page, please provide 1/8" bleed beyond the trim size on all 4 sides. If bleeds are not spec'd in your quote, this may affect the cost.
- If any images are in the interior and printing b&w, convert to black ink only. If not converted, they will print muddy and dark.

### Cover file

- File is a high quality PDF with all fonts and images hi-resolution and embedded.
- Includes 1/8" bleed beyond the trim size on all four sides.
- Images and type that should not be trimmed respect a 3/16" margin from the trim size.
- Spine width corresponds with page count (the spine width is included in your quote) and spine type respects 1/16" margins from spine edges.
- Bar code included. If not please let your CSR know that you need a bar code. Your CSR will need the ISBN and price.